

Keyboarding vs. Handwriting Speeds

Rough estimates of wpm (words per minute) are made by using the following formula. Have the student type or write for at least one minute, but try to keep the time to even minutes or half minutes. Then after the student is done, count every letter and space and divide by 5. Divide that answer by the number of minutes. This yields a rough estimate of wpm. (Remember that you can use the AlphaSmart to get WPM. Use the Command-Find keys together to get into this sub-program. For errors per minute, count the number of errors and divide by the number of minutes.

Handwriting Trials			Keyboarding Trials		
Trial Type / Notes	WPM	Errors PM	Trial Type	WPM	Errors PM
Dictation <input type="checkbox"/> said once <input type="checkbox"/> needs words repeated		_____ Errors PM _____ spelling errors	Dictation <input type="checkbox"/> said once <input type="checkbox"/> needs words repeated		_____ Errors PM _____ typing errors _____ spelling errors
Composition _____ # stops during writing		_____ Errors PM _____ spelling errors	Composition _____ # stops during writing		_____ Errors PM _____ typing errors _____ spelling errors
Copying w/o Filter <input type="checkbox"/> letter by letter <input type="checkbox"/> word by word <input type="checkbox"/> phrases <input type="checkbox"/> horizontal (desk) <input type="checkbox"/> vertical (PageUp or stand) <input type="checkbox"/> left <input type="checkbox"/> center <input type="checkbox"/> right		_____ Errors PM _____ spelling errors	Copying w/o Filter <input type="checkbox"/> letter by letter <input type="checkbox"/> word by word <input type="checkbox"/> phrases <input type="checkbox"/> horizontal (desk) <input type="checkbox"/> vertical (PageUp or stand) <input type="checkbox"/> left <input type="checkbox"/> center <input type="checkbox"/> right		_____ Errors PM _____ typing errors _____ spelling errors
Copying with Filter <input type="checkbox"/> letter by letter <input type="checkbox"/> word by word <input type="checkbox"/> phrases <input type="checkbox"/> horizontal (desk) <input type="checkbox"/> vertical (PageUp or stand) <input type="checkbox"/> left <input type="checkbox"/> center <input type="checkbox"/> right		_____ Errors PM _____ spelling errors	Copying with Filter <input type="checkbox"/> letter by letter <input type="checkbox"/> word by word <input type="checkbox"/> phrases <input type="checkbox"/> horizontal (desk) <input type="checkbox"/> vertical (PageUp or stand) <input type="checkbox"/> left <input type="checkbox"/> center <input type="checkbox"/> right		_____ Errors PM _____ typing errors _____ spelling errors